# TOWN OF LAMOINE, MAINE

# FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULES WITH INDEPENDENT AUDITOR'S REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2011

# TOWN OF LAMOINE, MAINE

# FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULES

# FOR THE FISCAL YEAR ENDED JUNE 30, 2011

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# **Independent Auditor's Report**

To the Board of Selectmen Town of Lamoine Lamoine, Maine 04605

We have audited the accompanying financial statements of the governmental activities and each major fund of the Town of Lamoine, Maine (the Town) as of and for the fiscal year ended June 30, 2011, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Lamoine's management. Our responsibility is to express opinions on these financial statements and schedules based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lamoine, Maine as of June 30, 2011, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages 2 - 5 and 17 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the basic financial statements that collectively comprise the Town of Lamoine, Maine basic financial statements. The introductory section and other supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements of the Town. The other supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Respectfully submitted,

James W. Wadman, C.P.A.

James W. Wadman, C. P.A. October 4, 2011

# TOWN OF LAMOINE, MAINE Management's Discussion and Analysis For the Fiscal Year Ended June 30, 2011

The management of the Town of Lamoine, Maine (the Town) offers readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2011. We encourage readers to consider this information in conjunction with the financial statements and accompanying notes that follow.

# FINANCIAL HIGHLIGHTS - PRIMARY GOVERNMENT

### Government-wide Highlights:

Net Assets – The assets of the Town exceeded its liabilities at the fiscal year ending June 30, 2011 by \$8,886,351 (presented as "net assets"). Of this amount, \$819,236 was reported as "unrestricted net assets". Unrestricted net assets represent the amount available to be used to meet the Town's ongoing obligations to citizens and creditors.

Changes in Net Assets - The Town's total net assets decreased by \$178,187 (a 2.0% decrease) for the fiscal year ended June 30, 2011.

#### Fund Highlights:

Governmental Funds – Fund Balances – As of the close of the fiscal year ended June 30, 2011, the Town's governmental funds reported a combined ending fund balance of \$920,259, an increase of \$183,395 in comparison with the prior year. Of this total fund balance, \$371,758 represents general unassigned fund balance. This unassigned fund balance represents approximately 14.0% of the total general fund expenditures for the fiscal year.

#### Long-term Debt:

The Town's total long-term debt obligations decreased \$7,000 (20.0%) during the current fiscal year. There were no new debt obligations issued. Existing debt obligations were retired according to schedule.

# OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements include three component's: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains additional required supplementary information (budgetary comparison) and other supplementary information. These components are described below:

# Government-wide Financial Statements

The government-wide financial statements present the financial picture of the Town from the economic resources measurement focus using the accrual basis of accounting and are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business. They distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The statement of net assets includes all assets of the Town (including infrastructure) as well as all liabilities (including long-term debt), with the difference between the two reported as net assets. The statement of activities shows how the Town's net assets changed during the year, regardless of the timing of related cash flows. The government-wide financial statements can be found on pages 6 - 7 of this report.

### Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The fund financial statements include statements for one category of activity – governmental funds.

The governmental activities are prepared using the current financial resources measurement focus and the modified accrual basis of accounting and are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund

balance provide a reconciliation to explain the differences between the governmental funds and governmental activities. The basic governmental fund financial statements can be found on pages 8 - 9 of this report.

#### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and the fund financial statements. The notes to the financial statements can be found on pages 10-16 of this report.

# Required Supplementary Information

This section includes a budgetary comparison schedule, which includes a reconciliation between the statutory fund balance for budgetary purposes and the fund balance for the general fund as presented in the governmental fund financial statements (if necessary). Required supplementary information can be found on page 17 of this report.

# **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

# Net Assets

The largest portion of the Town's net assets (89.1%) reflects its investment in capital assets such as land, buildings, equipment and infrastructure (roads, bridges and other immovable assets), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although, the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

	Governmental Activities	 ess-like vities	Total 2011	Total 2010
Current Assets	\$ 1,004,949	\$ 0	\$ 1,004,949	\$ 842,805
Capital Assets	\$ 7,948,782	\$ 0	\$ 7,948,782	\$ 8,321,659
Total Assets	\$ 8,953,731	\$ 0	\$ 8,953,731	\$ 9,164,464
Current Liabilities	\$ 27,503	\$ 0	\$ 27,503	\$ 56,824
Other Liabilities	\$ 39,876	\$ 0	\$ 39,876	\$ 43,102
Net Assets;	•			
Invested in Capital				
Assets	\$ 7,920,782	\$ 0	\$ 7,920,782	\$ 8,286,659
Restricted	\$ 146,333	\$ 0	\$ 146,333	\$ 120,314
Unrestricted	\$ 819,236	\$ 0	\$ 819,236	\$ 657,566
Total Liabilities and Net Assets	\$ 8,953,731	\$ 0	\$ 8,953,731	\$ 9,164,464

An additional portion of the School Department's net assets (1.7%) represents resources that are subject to external restrictions on their use. The remaining balance of unrestricted net assets (9.2%) may be used to meet the government's ongoing obligations to citizens and creditors.

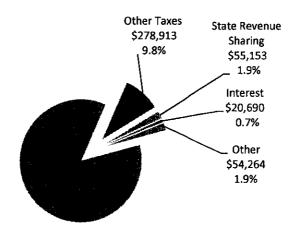
# Changes in Net Assets

Governmental activities decreased the Town's net assets by \$178,187. This increase was primarily due to capital asset depreciation.

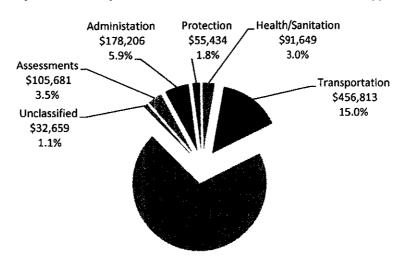
	Governmental Activities	ess-like vities	Total 2011	Total 2010
Revenues;				
Tax Revenues	\$ 2,727,266	\$ 0	\$ 2,727,266	\$ 2,712,295
Program Revenues	\$ 15,178	\$ 0	\$ 15,178	\$ 22,802
Investments	\$ 20,690	\$ 0	\$ 20,690	\$ 16,831
Revenue Sharing	\$ 55,153	\$ 0	\$ 55,153	\$ 49,114
Other	\$ 39,086	\$ 0	\$ 39,086	\$ 50,366
RSU #24 Transfers	\$ 0	\$ 0	\$ 0	\$ (656,991)
Total Revenues	\$ 2,857,371	\$ 0	\$ 2,857,371	\$ 2,194,418

Expenses;				
Administration	\$ 178,206	\$ 0	\$ 178,206	\$ 171,593
Protection	\$ 55,434	\$ 0	\$ 55,434	\$ 73,275
Health/Sanitation	\$ 91,649	\$ 0	\$ 91,649	\$ 84,753
Transportation	\$ 456,813	\$ 0	\$ 456,813	\$ 431,148
Education	\$ 2,115,117	\$ 0	\$ 2,115,117	\$ 2,246,064
Unclassified	\$ 32,659	\$ 0	\$ 32,659	\$ 21,017
Assessments	\$ 105,681	\$ 0	\$ 105,681	\$ 109,386
Total Expenses	\$ 3,035,559	\$ 0	\$ 3,035,559	\$ 3,137,237
Changes in Net				
Assets	\$ (178,187)	\$ 0	\$ (178,187)	\$ (942,819)

# **Revenues by Source - Governmental and Business-Type**



# **Expenditures by Source - Governmental and Business-Type**



### FINANCIAL ANALYSIS OF THE TOWN'S INDIVIDUAL FUNDS

### **Governmental Funds**

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the fiscal year, the Town's governmental funds reported ending fund balances of \$920,259, an increase of \$183,395 in comparison with the prior fiscal year. Approximately 40.4 percent of this total amount constitutes unassigned fund balance. The remainder is reserved to indicate that it is not available for new spending because it has been committed to liquidate contracts and commitments of the prior fiscal year or for a variety of other purposes.

#### **GENERAL FUND BUDGETARY HIGHLIGHTS**

Variances between actual General Fund revenues and expenditures and the final amended budget included the following:

- \$8,158 negative variance in real estate and personal property tax revenues. Actual collections were 97.5% of the levy as compared to 97.5% in the prior year. There was an increase in the deferred tax revenue due to fewer collections of prior year's property tax collections.
- \$10,852 positive variance in all other revenues. This is primarily due to conservative budgeting.
- \$101,477 positive variance in transportation expenditures. This is primarily due to capital expenditure amounts not being expended in the current year.
- \$35,283 positive variance in protection expenditures. This is due to a majority of the expenditures being accounted for in the capital outlay.
- \$113,122 positive variance in assessment expenditures. This is primarily due to overlay.
- \$6,804 positive variance in all other expenditures. This is due to controlled costs and conservative budgeting.

# **CAPITAL ASSET ADMINISTRATION**

# Capital Assets

The Town's investment in capital assets for its governmental activities amounts to \$18,697,694, net of accumulated depreciation of \$10,748,912, leaving a net book value of \$7,948,782. There were current year additions of \$3,675 for park privy, \$2,532 for cable TV equipment, \$28,106 for fire department equipment and \$2,790 of road improvements. There were no current year retirements or impairments. Additional information on the Town's capital assets can be found in Note 4 of the notes to the financial statements on pages 14 - 15 of this report.

#### Debt

The Town has total bonded debt outstanding of \$0 and \$28,000 of total outstanding loans that is backed by the full faith and credit of the Town. The outstanding debt had a decrease of \$7,000 during the current fiscal year. Additional information on the Town's long-term debt can be found in Note 6 of the notes to the financial statements on pages 15 - 16 of this report.

# **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town's finances for all citizens, taxpayers, investors and creditors. This financial report seeks to demonstrate the Town's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town of Lamoine, 606 Douglas Highway, Lamoine, ME 04605.

	Governmental
Assets	
Cash and Cash Equivalents	\$43,102
Investments, at Fair Market Value	\$866,783
Accounts Receivable, net of Allowance for Uncollectible Accounts	\$9,919
Taxes and Tax Liens Receivable	\$85,145
Capital Assets, net of Accumulated Depreciation	\$7,948,782
Total Assets	\$8,953,731
<u>Liabilities</u>	
Accounts Payable	\$20,503
Accrued Compensated Absences	\$18,876
General Obligation Bonds Payable:	ŕ
Payable within 1 year	\$7,000
Payable in more than 1 year	\$21,000
<u>Total Liabilities</u>	\$67,379
Net Assets	
Investment in Capital Assets, net of Related Debt	\$7,920,782
Restricted	\$146,333
Unrestricted	\$819,236
Total Net Assets	\$8,886,351
Total Liabilities and Net Assets	\$8,953,731

The Notes to the Financial Statements are an Integral Part of this Statement.

\$8,886,351

# TOWN OF LAMOINE, MAINE STATEMENT OF ACTIVITIES FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Net (Expense) Revenue and Changes in Net Assets Program Revenues Governmental Functions/Programs Charges for **Operating** Grants Activities Primary Government Services Expenses Governmental Activities (\$166,889)Administration \$178,206 \$11,317 Protection \$55,434 (\$55,434)Health & Sanitation \$91,649 \$1,031 (\$90,618)Transportation \$456,813 (\$456,813) (\$2,115,117)Education \$2,115,117 Unclassified \$32,659 \$2,830 (\$29,829)Assessments \$105,681 (\$105,681)\$0 (\$3,020,380)Total Governmental Activities \$3,035,559 \$15,178 \$15,178 \$0 **Total Primary Government** \$3,035,559 (\$3,020,380) General Revenues; Tax Revenues, Including Homestead Exemption \$2,438,520 \$278,913 **Excise Taxes** State Revenue Sharing \$55,153 \$20,690 **Investment Earnings** \$9,833 Interest and Fees on Delinquent Taxes \$39,086 Other Revenues \$2,842,193 **Total Revenues** Changes in Net Assets (\$178,187) \$9,064,538 Net Assets - Beginning

The Notes to the Financial Statements are an Integral Part of this Statement.

Net Assets - Ending

# <u>TOWN OF LAMOINE, MAINE</u> <u>BALANCE SHEET - GOVERNMENTAL FUNDS</u> <u>JUNE 30, 2011</u>

JUNE 30, 2011			Total
<u>Assets</u>	General Fund	Permanent Fund	Governmental Funds
Cash On Hand and On Deposit	\$43,102	\$0	\$43,102
Investments, at Fair Market Value	\$853,079	\$13,704	\$866,783
Accounts Receivable	\$9,919	\$0	\$9,919
Property Taxes Due	\$85,145	\$0	\$85,145
Due from Other Funds	\$1,854	\$4,499	\$6,353
Total Assets	\$993,098	\$18,203	\$1,011,301
<u>Liabilities &amp; Fund Balances</u>			
<u>Liabilities;</u> Accounts Payable	\$20,503	\$0	\$20,503
Due to Other Funds	\$ <b>4,49</b> 9	\$1,854	\$6,353
Deferred Tax Revenue	\$64,186	\$0	\$64,186
<u>Total Liabilities</u>	\$89,188	\$1,854	\$91,041
Fund Balance;			
Nonspendable	\$0	\$9,677	\$9,677
Restricted	\$132,157	\$4,499	\$136,656
Committed	\$229,552	\$0	\$229,552
Assigned	\$170,443	\$2,173	\$172,616
Unassigned	\$371,758	<u>\$0</u>	\$371,758
Total Fund Balance	\$903,910	\$16,349	\$920,259
Total Liabilities & Fund Balance	\$993,098	\$18,203	\$1,011,301
<u>Total Fund Balance - Governmental Funds</u> Net assets reported for governmental activities in the sta	atement of nets assets are differ	rent	\$920,259
because:  Capital assets used in governmental activities are not fin not reported in the funds  Delinquent taxes are recognized as revenue in the period			\$7,948,782
wide financial statements, but are reported as deferred funds  Some liabilities, including bonds payable and compensa	revenue (a liability) in governr	nental	\$64,186
in the current period and therefore, are not reported in			(\$46,876)
Net Assets of Governmental Activities		· -	\$8,886,351

The Notes to the Financial Statements are an Integral Part of this Statement.

# TOWN OF LAMOINE, MAINE

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES

IN FUND BALANCE - GOVERNMENTAL FUNDS

FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Revenues;	General Fund	Permanent Fund	Total Governmental Funds
Tax Revenues, Including Homestead Reimbursement	\$2,430,451	\$0	\$2,430,451
Excise Taxes	\$278,913	\$0	\$278,913
State Revenue Sharing	\$55,153	\$0	\$55,153
Investment Earnings (Includes Unrealized Gains / Losses)	\$20,402	\$288	\$20,690
Interest and Fees on Delinquent Taxes	\$9,833	\$0	\$9,833
Intergovernmental Revenues	\$4,665	\$0	\$4,665
Other Revenues	\$26,322	\$8,099	\$34,421
Total Revenues	\$2,825,738	\$8,387	\$2,834,125
Expenditures (Net of Departmental Revenues);			
Administration and Planning	\$161,888	\$0	\$161,888
Protection	\$18,517	\$0	\$18,517
Health & Sanitation	\$90,460	\$0	\$90,460
Highways & Bridges	\$86,978	\$0	\$86,978
Education	\$2,115,117	\$0	\$2,115,117
Unclassified	\$23,615	\$4,370	\$27,985
Assessments and Debt Service	<b>\$112,68</b> 1	\$0	\$112,681
Capital Outlay	\$37,103	\$0	\$37,103
Total Expenditures	\$2,646,360	\$4,370	\$2,650,729
Excess Revenues Over Expenditures	\$179,379	\$4,017	\$183,395
Beginning Fund Balances	\$724,532	\$12,332	\$736,864
Ending Fund Balances	\$903,910	\$16,349	\$920,259
Reconciliation to Statement of Activities, changes in Net Assets:			
Net Change in Fund Balances - Above			\$183,395
Deferred Revenue			\$8,069
Compensated Absences			(\$3,775)
Governmental funds report bond proceeds as an Other Financing So	ource, while repayment of a		
bond principal is reported as an expenditure.			
This amount represents bond payments			\$7,000
Governmental funds report capital outlays as expenditures, while in	the statement of activities,		
the cost of those assets is allocated over the estimated useful lives			\$37,103
Depreciation expense on capital assets is reported in the Government	nt-Wide Statement of Activiti	ies	
and Changes in Net Assets, but they do not require the use of curre			
Therefore, depreciation expense is not reported as expenditures in	Governmental Funds.		(\$409,979)
Changes in Net Assets of Governmental Activities			(\$178,187)

The Notes to the Financial Statements are an Integral Part of this Statement.

# <u>TOWN OF LAMOINE, MAINE</u> <u>NOTES TO THE FINANCIAL STATEMENTS</u> FOR THE FISCAL YEAR ENDED JUNE 30, 2011

# Note 1 - Summary of Significant Accounting Policies

The financial statements of the Town of Lamoine, Maine (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to governmental units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for the governmental accounting and financial reporting principles. The more significant of the Town's accounting principles are described below.

# A. Financial Reporting Entity

The accompanying financial statements present the government of the Town of Lamoine, Maine, which is identified based upon the criteria identified in Governmental Accounting Standards Board (GASB) Statement 14, *The Financial Reporting Entity*. The Town is governed under an Administration Assistant/Selectmen form of government. The Town engages in a comprehensive range of municipal services, including administrative services, public safety, health and sanitation, transportation, education and cultural services. The financial statements include all operations of the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding and appointment of the respective governing board.

#### B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government. Fiduciary activities, whose resources are not available to finance the Town's programs are excluded from the government-wide statements. The effect of material interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Functional expenses may also include an element of indirect cost, designed to recover administrative (overhead) costs. *Program revenues* include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

# D. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the total economic resources measurement focus and the accrual basis of accounting. Revenues and additions are recorded when earned and expenses and deductions are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied (i.e. intended to finance). Grants are recognized as revenue as soon as all eligibility requirements have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, including interest on long-term debt, are recorded only when payment is due.

Property taxes, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Town.

The Town reports deferred revenue on its governmental fund financial statements. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the Town before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Town has a legal claim to the resources, the liability for deferred revenue is removed from the balance sheet and the revenue is recognized.

The Town reports the following major governmental funds:

The general fund is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Permanent funds are used to account for assets held in perpetuity and therefore cannot be used to support the Town's own programs, but the investment earnings may be used for designated purposes.

# D. Assets, Liabilities and Net Assets or Fund Equity

# **Deposits and Investments**

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of one year or less from the date of acquisition. These investments are not specifically identified with any one fund.

The Town may invest in certificates of deposit, in time deposits, and in any securities in which State of Maine Statutes authorize them to invest in.

Investments are carried at fair market value. Income from investments held by the individual funds are recorded in the respective funds as it is earned.

### Accounts Receivable and Payable

All material receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by noncurrent liabilities. Since they do not affect current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

# Capital Assets

Capital assets, which include property, plant, equipment and infrastructure (e.g. roads, bridges, sidewalks and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased and constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the asset constructed. Property, plant and equipment is depreciated using the straight line method over the following estimated useful lives:

Assets	Years
Buildings	50
Infrastructure	30-50
Sewer Lines	40
Equipment	5-10

# Interfund Receivables and Payables

Interfund receivables and payables arise from interfund transactions and are recorded by all funds effected in the period in which transactions are executed.

# Compensated Absences

In the fund financial statements, vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. Vested or accumulated vacation leave in the government-wide financial statements is recorded as an expense and liability of the fund as the benefits accrue to employees. In accordance GASB Statement No. 16, no liability is recorded for nonvesting accumulated right to receive sick pay benefits.

# Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. In the fund financial statements, governmental funds recognize the face amount of debt issued as other financing sources.

# Governmental Fund Balances

The Town has applied GASB Statement No 54, which establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which the Town is bound to observe constraints imposed upon the use of its resources reported in governmental funds. As such, the Town has identified June 30, 2011 fund balances on the balance sheet as follows:

	General Fund	Permanent Fund	Total
Nonspendable	Tund	1 unu	Total
Cemetery Trust Principal		\$9,677	\$9,677
Restricted		42,011	42,017
Education Fund	\$132,157		\$132,157
Hodgkins Trust		\$4,499	\$4,499
<u>Committed</u>			,
Code Enforcement Fund	\$11,304		\$11,304
Road Fund	\$59,272		\$59,272
Education Capital Fund	\$9,352		\$9,352
Revaluation Fund	\$74,179		\$74,179
Veteran's Memorial Fund	\$5,574		\$5,574
Capital Improvement Fund	\$65,651		\$65,651
Land Conservation Fund	\$4,221		\$4,221
<u>Assigned</u>			
Reserve for Encumbrances	\$106,450		\$106,450
Flag Maintenance Fund	\$128		\$128
Fire Truck Fund	\$9,546		\$9,546
Animal Control Fund	\$4,047		\$4,047
Parks & Recreation Fund	\$5,736		\$5,736
Cable TV Equipment Fund	\$25,467		\$25,467
Insurance Deductible Fund	\$5,640		\$5,640
Harbor Fund	\$13,152		\$13,152
Conservation Commission Fund	\$277		\$277
Cemetery Trust Income		\$2,173	\$2,173
<u>Unassigned</u>	\$371,758		\$371,758
Total Fund Balances	\$903,910	\$16,349	\$920,259

The Town considers restricted, committed, assigned and unassigned amounts to be spent in that order when expenditures are incurred for which any of those amounts are available.

The Board of Selectmen are authorized to make assignments pursuant to their appointment. Committed fund balances are determined based on the need of town meeting votes.

#### Net Assets

Net assets are required to be classified into three components - invested in capital assets, net of related debt; restricted; and unrestricted. These classifications are defined as follows:

Invested in capital assets, net of related debt - This component of net assets consist of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.

Restricted - This component of net assets consists of restrictions placed on net assets use through external constraints imposed by creditors (such as debt covenants), grantors, contributors, or law or regulation of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. The government-wide statement of net assets reports \$146,333 of restricted net assets.

Unrestricted - This component consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

# E. Budgetary Accounting

Formal budgetary accounting is employed as a management control for the general fund only. Annual operating budgets are adopted each fiscal year by the registered voters of the Town at their annual Town meeting. Budgets are established in accordance with generally accepted accounting principles. Budgetary control is exercised at the selectman level, since individual department heads do not exist. All unencumbered budget appropriations lapse at the end of the year unless specifically designated by the Board of Selectmen or required by law.

#### F. Endowments

In the permanent funds, there are established endowment funds of \$9,677 for the Cemetery Trust Funds. The investment earnings of these funds are used for the specific purposes that the funds were established for and shall be paid out by order of those persons responsible for administering the funds. State law directs that, subject to the intent of a donor expressed in the gift instrument, an institution may appropriate for expenditure or accumulate so much of an endowment fund as the institution determines is prudent for the uses, benefits, purposes, and duration for which the endowment is established. The current amount available for expenditure is \$2,173 from the Cemetery Trust Funds, which is reported as unrestricted net assets in the statement of net assets. The initial endowment principal is reported as part of the restricted net assets in the statement of net assets.

# F. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent asset and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# Note 2 - Deposits and Investments

### **Deposits**

Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. The Town's deposit policy for custodial credit risk requires compliance with the provisions authorized by Maine State Statutes. The Town requires that, at the time funds are deposited, there is collateral in place to cover the deposits in excess of the FDIC insurance limits.

State Statutes require banks either to give bond or to pledge government securities (types of which are specifically identified in the Statutes) to the Town in the amount of the Town's deposits. The Statutes allow pledged securities to be reduced by the amount of the deposits insured by the Federal Deposit Insurance Corporation (FDIC).

The financial institution holding the Town's cash accounts is participating in the FDIC Transaction Account Guarantee Program. Under the program, through December 31, 2012, all noninterest bearing transaction accounts are fully guaranteed by the FDIC for the entire amount in the account. For interest bearing cash accounts, the Town's cash deposits, including certificates of deposit, are insured up to \$250,000 by the FDIC. Any cash deposits, including certificates of deposit, in excess of the \$250,000 FDIC limits are covered by collateral held in a Federal Reserve pledge account and this no custodial risk exists.

At year end, the carrying value of the Town's deposits was \$42,902 and the bank balance was \$100,059. The Town has no uninsured and uncollateralized deposits as of June 30, 2011.

### Investments

At year end, the Town's Governmental Funds investment balances were as follows:

	Fair Market	Maturities (yrs)		
	<u>Value</u>	Less than 1 yr	1-5 yrs	Long-term
U.S. Treasury Securities- Agencies	\$221,068	\$0	\$171,699	\$49,369
Other	\$645,715	\$289,945	\$305,407	\$50,363
	\$866,783	\$289,945	\$477,106	\$99,732

Generally, the Town's investing activities are managed under the custody of the Town Treasurer. Investing is performed in accordance with State Statutes. The Town may legally invest in U.S. Government securities and agencies, U.S. Government sponsored agencies and in bank repurchase agreements.

Custodial credit risk - for an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investment securities that are in the possession of an outside party. As a means of limiting its exposure to custodial credit risk, the Town requires that, at the time funds are invested, collateral for repurchase agreements be held in the Town's name by a custodial agent for the term of the agreement and investments in obligations of the United States or its agencies be held by the Federal Reserve.

Interest rate risk - As a means of limiting its exposure to fair value losses arising from rising interest rates, the Town invests in short-term investments held by a local institution.

Credit risk - credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Town limits its investments to those authorized by Maine State Statutes, which authorize the Town to make deposits/investments in insured commercial bank, insured credit unions and direct debt securities of the United States Government unless such an investment is expressly prohibited by law.

#### Note 3 - Property Taxes

Property taxes were assessed on April 1, 2010 and committed on July 7, 2010. Interest of 7.0% per annum is charged on delinquent taxes. Tax liens are recorded on property taxes remaining unpaid eight to twelve months after the commitment date. Tax liens unpaid for a period of eighteen months expire and the property becomes tax acquired by the Town. For governmental funds, only property taxes which are intended to finance the current fiscal year and collected within 60 days subsequent to year-end are recorded as revenue. Accordingly, \$64,186 of the property taxes receivable have been classified as deferred tax revenue on the general fund balance sheet.

#### Note 4 - Capital Assets

Capital asset activity for the year ended June 30, 2011 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities;		-		
Capital assets not being depreciated				
Land	\$85,288			\$85,288
Capital assets being depreciated				
Buildings / Improvements	\$646,044	\$3,675		\$649,719
Equipment	\$642,871	\$30,638		\$673,510
Infrastructure	\$17,286,388	\$2,790		\$17,289,177
Total capital assets being depreciated	\$18,575,303	\$37,103	\$0	\$18,612,406
Less accumulated depreciation for				
Buildings	\$226,000	\$13,962		\$239,962
Equipment	\$447,431	\$29,983		\$477,414
Infrastructure	\$9,665,501	\$366,035		\$10,031,535
Total accumulated depreciation	\$10,338,932	\$409,979	\$0	\$10,748,911
Net capital assets being depreciated	\$8,236,371	(\$372,876)	\$0	\$7,863,494
Governmental Activities, Capital Assets, net	\$8,321,659	(\$372,876)	\$0	\$7,948,782
Depreciation expense was charged to functions Governmental Activities	programs of the prim	nary government as fol	lows;	
Administration				\$1,226
Protection				\$36,917
Health & Sanitation				\$158
Unclassified				\$1,844
Highways, including depreciation of general			_	\$369,835
Total Depreciation Expense - Governmental Ac	tivities			\$409,979

# Note 5 - Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. On the Governmental Fund financial statements, the payables are classified as Due to Other Funds with offsetting receivables on the Governmental Fund financial statements classified as Due from Other Funds. At June 30, 2011, the offsetting receivable and payable balances were \$6,353. The balances represent amounts due to the general fund for cemetery care and the Hodgkins Trust and is expected to be repaid within the next year.

### Note 6 - Long-Term Debt

The following is a summary of long-term debt transactions of the Town of Lamoine, Maine for the fiscal year ended June 30, 2011

Long-Term Debt payable at July 1,		\$35,000
•	Long-Term Debt Issued	\$0
	Long-Term Debt Retired	(\$7,000)
Long-Term Debt payable at June 30,		\$28,000

General Obligation bonds and notes are direct obligations and pledge the full faith and credit of the Town of Lamoine, Maine. Outstanding bonds at June 30, 2011 are as follows:

In August 2009, the Town issued bonds for a fire truck purchase with Bar Harbor Banking & Trust. The bonds were authorized by the Town for \$35,000. The entire amount was borrowed during the fiscal year. The bonds are to be repaid over a 5 year period with interest of 3.19%. The principal balance outstanding at June 30, 2011 is \$28,000.

Annual debt service requirements to maturity of the general obligation bonds including estimated interest are as follows:

Year	Principal	Interest	Total
2012	\$7,000	\$906	\$7,906
2013	\$7,000	\$680	\$7,680
2014	\$7,000	\$453	\$7,453
2015	\$7,000	\$298	\$7,298
	\$28,000	\$2,337	\$30,337

# Note 7 - Municipal Solid Waste Landfill Closure and Postclosure Care Cost

State and Federal laws and regulations require the Town to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site after closure. The Town of Lamoine, Maine has completed the closure of it's municipal landfill. The Town will fund any future postclosure monitoring costs on an as needed basis through town meeting appropriations.

# Note 8 - Restricted Net Assets

The Town reports restricted net assets totaling \$146,333 on its statements of net assets. These restricted net assets represent the nonspendable and restricted fund balances detailed in the Governmental Fund Balances note above.

# Note 9 - Risk Management

The Town of Lamoine, Maine participates in Public Entity Risk Pools for the purposes of Workers Compensation, Property and Liability Insurance and Unemployment Compensation. The Public Entity Risk Pool is administered by the Maine Municipal Association. The Public Entity Risk Pools were established for the purposes of lowering costs for members and for developing specific programs to control losses. Members pay annual premiums to the Maine Municipal Association for the participation in the respective programs.

The Town is exposed to various risks of loss related to torts, theft of, damage, or destruction of assets, errors or omissions, and natural disasters for which it carries commercial and municipal insurance. Based on the coverage provided by this insurance, the Town is not aware of any material actual or potential claim liabilities which should be recorded at June 30, 2011.

# Note 10 - Pending Litigation

According to Town management, there are no matters that would result in adverse losses, claims, or assessments against the Town of Lamoine, Maine through the date of the audit report.

REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND

FOR THE FISCAL YEAR ENDED JUNE 30, 2011

				Variance
	Original	Final		Favorable
_	Budget	Budget	Actual	(Unfavorable)
Revenues;				
Tax Revenues	\$2,438,609	\$2,438,609	\$2,430,451	(\$8,158)
Excise Taxes	\$288,800	\$288,800	\$278,913	(\$9,887)
State Revenue Sharing	\$54,286	\$54,286	\$55,153	\$867
Investment Earnings (Includes Unrealized Losses)	\$15,000	\$15,000	\$20,402	\$5,402
Interest and Fees on Delinquent Taxes	\$5,000	\$5,000	\$9,833	\$4,833
Intergovernmental Revenues	\$1,500	\$1,500	\$4,665	\$3,165
Other Revenues	\$19,850	\$19,850	\$26,322	\$6,472
<u>Total Revenues</u>	\$2,823,045	\$2,823,045	\$2,825,738	\$2,693
Expenditures (Net of Departmental Revenues);				
Administration and Planning	\$183,062	\$183,062	\$161,888	\$21,174
Protection	\$53,800	\$53,800	\$18,517	\$35,283
Health & Sanitation	\$99,805	\$99,805	\$90,460	\$9,345
Highways & Bridges	\$188,455	\$188,455	\$86,978	\$101,477
Education	\$2,126,959	\$2,126,959	\$2,115,117	\$11,843
Unclassified	\$25,160	\$25,160	\$23,615	\$1,545
Assessments & Debt Service	\$225,804	\$225,804	\$112,681	\$113,122
Capital Outlay	\$0	\$0	\$37,103	(\$37,103)
<u>Total Expenditures</u>	\$2,903,045	\$2,903,045	\$2,646,360	\$256,686
Excess Revenues Over Expenditures	(\$80,000)	(\$80,000)	\$179,379	\$259,379
Beginning Fund Balances	\$724,532	\$724,532	\$724,532	\$0
Ending Fund Balances	\$644,532	\$644,532	\$903,910	\$259,379

The Notes to the Financial Statements are an Integral Part of this Statement.

# TOWN OF LAMOINE, MAINE SCHEDULE OF DEPARTMENTAL OPERATI

# <u>SCHEDULE OF DEPARTMENTAL OPERATIONS (NON-CONTINUING ACCOUNTS)</u> <u>FOR THE FISCAL YEAR ENDED JUNE 30, 2011</u>

			Variance Favorable
<u>Department</u>	<u>Appropriations</u>	Expenditures	(Unfavorable)
Administration;			
General Government	\$159,807	\$153,506	\$6,301
Planning Board	\$800	\$351	\$449
_	\$160,607	\$153,858	\$6,750
Protection;			
Public Safety	\$53,800	\$52,573	\$1,227
	\$53,800	\$52,573	\$1,227
Health & Sanitation;	<del></del>		
Solid Waste	\$99,305	\$85,881	\$13,424
Dump Closing	\$0_	\$4,470	(\$4,470)
	\$99,305	\$90,351	\$8,954
Unclassified:			
Appeals & Charities	\$6,229	\$6,229	\$0
Library Contract	\$7,735	\$7,735	\$0
Shellfish Program	\$3,000	\$3,000	\$0
	\$16,964	\$16,964	\$0
Assessments and Debt Service;			
County Tax	\$104,753	\$104,753	\$0
Fire Truck Debt	\$8,117	\$7,928	\$189
Overlay	\$112,934	\$0	\$112,934
	\$225,804	\$112,681	\$113,122
<u>TOTALS</u>	\$556,480	\$426,426	\$130,054

TOWN OF LAMOINE, MAINE SCHEDULE OF CHANGES IN UNASSIGNED FUND BALANCE FOR THE FISCAL YEAR ENDED JUNE 30, 2011		(Exhibit A-2)
Beginning Unassigned Fund Balance		\$322,729
Additions;		
Lapsed Accounts (Exhibit A-1)	\$130,054	
Supplemental Taxes	\$211	
Increase in Fair Market Value of Investments	\$4,753	
Delinquent Tax Interest (Net of Appropriation)	\$4,833	
Fees Collected (Net of Appropriation)	\$3,786	
State Revenues (Net of Appropriation)	\$3,804	
Other Revenues (Net of Appropriation)	\$2,686	
Total Additions		\$150,127
Reductions;		
Appropriations from Unassigned Fund Balance	\$80,000	
Increase in Deferred Tax Revenues (Note 3)	\$8,069	
Excise Taxes (Net of Appropriation)	\$9,887	
Investment Earnings (Net of Appropriation)	\$3,069	
Abatements Granted	\$73	
Total Reductions	_	\$101,098
Ending Unassigned Fund Balance		\$371,758

# TOWN OF LAMOINE, MAINE SCHEDULE OF VALUATION, COMMITMENT AND COLLECTIONS FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Taxable Valuation:  Land and Buildings  Personal Property	\$249,765,100 \$2,165,100	
Total Taxable Valuation	<del></del>	\$251,930,200
Rate per \$1 Valuation	_	\$0.0096
Tax Commitment		\$2,418,530
Collections and Adjustments; Cash Collections Supplementals Abatements on Commitment	\$2,358,399 (\$211) \$36	
Total Collections and Adjustments	_	\$2,358,225
Uncollected Taxes June 30, 2011		\$60,305

TOWN OF LAMOINE, MAINE
SCHEDULE OF RESERVES
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

ı	Balance 7/1/2010	Investment Earnings (Net of Fees)	Appropriated to Reserves	Revenues	Total Available	Appropriated from Reserves	Expenditures	Balance 6/30/2011
\$7.187		\$106	\$19.905	\$11.317	£20 £1	9	010	
\$63,175		\$1.004	\$10,000	,1,1,1,0 ,000	\$74.179	007,04	119,011 60	\$11,304
\$128		\$0	\$0	S S	\$128	0\$	Q. Q.	\$128
\$5,155		\$72	\$750	906\$	\$6,884	S S	\$1.243	\$5.640
\$75,645		\$1,182	\$30,655	\$12,223	\$119,704	\$8,200	\$20,254	\$91,250
90.474		i C	€					
\$9,451		\$65	04	0\$	59,546	02	09	\$9,546
101,00			0	2	0+5,66	O <del>o</del>	O <del>A</del>	39,340
\$3,656		\$0	\$2,000	\$1,031	26,687	\$1,500	\$1,140	\$4.047
\$3,656		\$0	\$2,000	\$1,031	\$6,687	\$1,500	\$1,140	\$4,047
\$52,577		\$507	\$225,655	\$24,766	\$303,505	\$37,200	\$207,034	\$59,272
\$52,577		\$507	\$225,655	\$24,766	\$303,505	\$37,200	\$207,034	\$59,272
\$120,314		\$0	\$2,126,959	\$0	\$2,247,274	\$0	\$2,115,117	\$132,157
\$9,219		\$133	\$0	\$0	\$9,352	\$0	0\$	\$9,352
\$129,533		\$133	\$2,126,959	\$0	\$2,256,626	80	\$2,115,117	\$141,509
\$11,875		\$153	80	\$2,830	\$14,857	\$0	\$1.705	\$13.152
\$74,454		\$1,197	\$10,995	80	\$86,646	\$10,000	\$10,995	\$65,651
\$19,175		\$254	\$5,000	\$11,356	\$35,785	\$5,000	\$5,319	\$25,467
\$6,605		\$85	\$7,401	\$282	\$14,373	\$200	\$8,437	\$5,736
\$5,619		\$51	\$0	\$137	\$5,807	\$0	\$233	\$5.574
\$374		\$0	\$0	\$283	8657	\$0	\$380	\$277
\$4,161		860	\$0	\$0	\$4,221	80	80	\$4,221
\$122,262		\$1,800	\$23,396	\$14,889	\$162,348	\$15,200	\$27,069	\$120,078
\$393,124		\$3,718	\$2,408,665	\$52,909	\$2,858,416	\$62,100	\$2.370.614	\$425 702
						, , c f	**************************************	401,001

# TOWN OF LAMOINE, MAINE SCHEDULE OF APPROPRIATIONS FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Revenues:		# <b>0</b> 430 600	
Property Taxes, Including Homestead Exemption		\$2,438,609	
Excise Taxes		\$288,800	
State Revenue Sharing		\$54,286	
Local Road Assistance		\$22,200	
Investment Interest		\$15,000	
Interest on Delinquent Taxes		\$5,000	
Code Enforcement Fees		\$8,200	
Lease Income		\$12,000	
Animla Control Fees		\$1,500	
General Assistance Reimbursements		\$1,500	
Other Revenues		\$7,850	
Fund Balance Appropriations;			
Road Reserve	\$15,000		
Parks & Recreation	\$200		
Capital Improvement Fund	\$10,000		
Undesignated Fund Balance	\$80,000		
Total Fund Balance Appropriations		\$105,200	
<u>Total Revenues</u>			\$2,960,145
Expenditures;			
Administration and Planning		\$191,262	
Protection		\$53,800	
Health & Sanitation		\$101,305	
Highways & Bridges		\$225,655	
Education		\$2,126,959	
Unclassified		\$35,360	
Assessments & Debt Service		\$225,804	
Total Expenditures			\$2,960,145